Grow In Faith and Knowledge

***But grow in the grace and knowledge of our Lord and Savior Jesus Christ.* 2 Peter 3:18**

Christ Our Redeemer School Handbook 2026-2027

Grow in Faith and Knowledge

Dear Parents,

Welcome to the Christ Our Redeemer Family!

Jesus encouraged families to bring their children to him. In Matthew 19:14 *"Jesus said, Let the little children come to me, and do not hinder them, for the kingdom of heaven belongs to such as these."* At Christ Our Redeemer Lutheran School, students will hear God's Word daily and be taught the importance of following their Lord throughout the day. They will learn to keep Christ at the center of their lives and to go to him in all things. God's Word points out our sins, leads us to recognize our need for a Savior, shows us the love of our God through Jesus' perfect life for us, death on the cross, and defeat of the devil on our behalf. His love for us transcends all earthly knowledge. God loves us so much that Jesus' sacrifice is credited as our own and because of this we receive eternal life through faith in him.

This message leads us to a life of gratitude and love for our Lord and for one another. We strive to glorify our Lord in all we say and do. At Christ Our Redeemer Lutheran School, we believe it is important to give our students many opportunities to express their faith through demonstrating love towards fellow students, our school family, the COR congregation, the community of Aurora, and beyond. Through these expressions of faith and opportunities to connect with others, students learn and live the command Jesus charged us to follow in Matthew 18:19,20, *"Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you."* Students at Christ Our Redeemer will not simply learn God's Word; we pray that they will love it, live it, and share it with others.

Our students will have opportunities to hear of God's amazing grace and respond to it in love, and so will their parents and family members. Christ Our Redeemer recognizes the strength built within family and community. We offer many opportunities for worship, fellowship, and volunteering. Just as we are all brothers and sisters in Christ, we are also a family within our school community.

In Proverbs 22:6, God tells us to *"Train up a child in the way he should go; even when he is old he will not depart from it."* Thank you for choosing Christian education for your child(ren). Your decision has set them on a straight path to know and follow their Lord all the days of their life.

In His Service,
Chris Avery, Principal
(303) 337-3108
principal@COR.school

INTRODUCTION

The last words Jesus spoke while on earth are extremely significant: *"Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you" Matthew 28:19, 20.* These words are significant for Christian adults who look for ways to thank their Savior who has qualified them for eternal life. These words are no less significant for Christian children, especially those who attend Christ Our Redeemer Lutheran Elementary School.

As an Accredited Private School, it is our privilege to assist parents in training their children to fulfill Jesus' words as the Gospel writer Matthew recorded them above. Jesus' will for us is that we first of all talk about him to those who do not know him as their Savior and secondly his will is that we pay close attention to all he taught us so that we faithfully live our lives to his glory.

What follows is a summary of how we plan to help each family fulfill Jesus' marching orders for his young disciples. From dress codes to Bible history classes, in all that we do in this Lutheran elementary school we train children to first of all be witnesses for Christ and secondly to be well rounded, responsible Christians who use the Word of God as their guide for life.

May we together bring glory to God as we raise our children in the shadow of the cross of Christ.

EDITORIAL FOREWORD

This handbook was prepared to serve as a reference for parents, guardians, members and prospective members regarding the policies and practices of our Lutheran elementary school. As this handbook represents the understanding of both parent and school, attendance at school is therefore to be viewed as assent to the terms and conditions stated in this document. The handbook is periodically reviewed and updated to keep it current and understandable to its users. We hope you find this document a useful communication tool.

- Bible quotations are taken from the New International Version (NIV) unless otherwise noted.
- References to parents also refer to guardians.
- Christ Our Redeemer may be abbreviated COR.
- The present tense is used.
- The plural person is often used to avoid awkward constructions with she/he, him/her, etc.

MISSION STATEMENT

TO ASSIST PARENTS IN TRAINING THEIR CHILDREN AS DISCIPLES OF CHRIST

For the Lord gives wisdom; from his mouth come knowledge and understanding. Proverbs 2:6

VISION STATEMENT

Christ Our Redeemer Lutheran School strives to prepare God's children for eternal life and for this life by meeting their educational needs: spiritual, intellectual, emotional, and physical.

We want our children to look forward to their eternal life with our Savior Jesus Christ. *"What good will it be for a man if he gains the whole world, yet forfeits his soul?" Matthew 16:26*

Christ Our Redeemer Lutheran School exists as a mission arm of COR to outreach into the community. When circumstances permit, children who are not affiliated with our congregation may be enrolled in our school. *"Therefore go and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit, and teaching them to obey everything I have commanded you. And surely I am with you always to the very end of the age." Matthew 28:19, 20*

OUR GOALS

So that this command might be carried out to its greatest possible effectiveness, the following goals are listed, making clear the aims and purposes of this Christian school.

God's Word is the guide in all that is taught spiritually...

- **Children learn to know God through Jesus Christ, God's Son.**
- **Children learn that "all have sinned and come short of the glory of God."**
- **Children learn to know Jesus Christ, who died to save them from their sins.**
- **Children learn that only through faith, a gift of the Holy Spirit, can they be saved.**
- **Children learn to use their talents to the glory of God.**

"For God so loved the world, that he gave his one and only Son, that whoever believes in him, shall not perish, but have everlasting life." John 3:16

PARTNERSHIP

God has given parents the primary responsibility for educating their children in the way of the Lord. The Lutheran elementary school has been established to assist parents in their obligation. Parents and teachers must work together in their common goal of training God's children to walk in His commands. For this partnership to function at a high level, it is imperative that proper channels of communication are established and utilized regularly, and that parents are actively involved in the education process and operation of the school.

EXPECTATIONS

Teachers are expected to pursue excellence in the areas of . . .

- Classroom Instruction
- Classroom Management
- Relationships
- Characteristics
- Professional Growth

Students are expected to pursue excellence by . . .

- Using their God-given gifts and talents to their fullest
- Treating those around them with love and respect
- Being punctual and prepared for their lessons

Parents are asked to pursue excellence by . . .

- Encouraging their children to use their God-give abilities to their fullest
- Supporting the mission and ministry of COR
- Demonstrating Christian love and respect when communicating with other members of the COR family
- Being involved with school events

COMMUNICATION

The following means of communication have been established to promote loving cooperation between the school and all COR families. Please make certain you are receiving these communications and contact the school office if there is a problem.

- **Calendar** – Our School Calendar is published in March of every year. We will also provide a link to our online calendar at the start of each school year. To check for events, go to the school website www.cor.school and click on the monthly calendar. Clicking on the event may bring up additional information. The calendar is also available under our members only website www.christredeemer.360unite.com. The calendar is listed under the tab Calendar. It is also available as a Google Calendar which you can import.
- **Classroom Visits** – Parents are welcome to visit classrooms at any time during school hours. We are thankful for the school God has allowed us to have and we want everyone to be able to share in those joys. If you

would like to observe the classroom for more than 30 minutes, we encourage you to contact the classroom teacher ahead of time so that proper arrangements can be made for your visit.

- **School Open Forums** – The School Board that oversees the operation of our school will host open forum meetings throughout the school year. The purpose of the meetings is to foster positive discussion about topics that affect all school families.
- **COR Connections –** This is our members only online website. Go to www.christredeemer. 360unite.com to sign in. The email that you provide to us is your username. The password is set by you when you are invited. The SCHOOL tab lists different groups. You can email other school families. A directory for both our church and school is listed under the tab MEMBERS, Click the COR Directory link. Additional information will be provided at registration.
- **COR School News** (School Families) – The COR School News is an electronic newsletter that is emailed to all COR School families every Wednesday. This is the most common means of making announcements and updates. Please make certain you are receiving this communication.
- **Email and Phone** – Each teacher's cell phone and email address are listed online on COR Connections and there is a form to contact us on the newsletter. Emails, phone calls, and text messages are welcome by all our teachers.
- **Facebook** – Find us on Facebook at https://www.facebook.com/CORChurch/. Here you will find pictures, news, updates, and links related to Christ Our Redeemer Lutheran Church and School, Rocky Mountain Lutheran High School (RMLHS), and the Wisconsin Evangelical Lutheran Synod (WELS). Please support COR by liking, commenting, and sharing posts that appear on the COR page.
- **Meetings with Teachers** – Our teachers welcome and encourage face-to-face meetings with families. Please contact your child's classroom teacher or Principal to arrange a meeting time. Teachers may also contact families to arrange a meeting.
- **Online Gradebook** – PowerSchool is our online gradebook that allows parents access to their child's grades and attendance records anytime through an online portal. Your teacher may provide password information for you to access student work.
- **Parent-Teacher Conferences** – In the best interest of our students, it is important that there be a good mutual understanding and cooperation between parents and teachers. Two conferences will be scheduled during the school year. The purpose of this consultation is to discuss and evaluate the child's work and progress. We highly encourage and expect parents to attend this meeting, since it is the parents who carry the responsibility from God for the training of their child. Please call the teacher or principal anytime a special consultation is felt necessary.
- **Website** – The school's website is http://www.cor.school. On this website, you will find our calendar, a photo gallery, school information, and church information. It also includes links to the Rocky Mountain Lutheran High School and other WELS websites.

ADMISSIONS

It is the desire of Christ Our Redeemer Lutheran School to make quality Christian education accessible to members of Christ Our Redeemer Lutheran Church and to the surrounding community. The following 5-step enrollment process is your path to joining the COR family!

Step 1: Contact Us

- Fill out our Contact Form on our website at www.cor.school, call 303-337-3108 for more information, or visit our office during school hours.

Step 2: Schedule a Visit

- After receiving your contact information, a visit will be scheduled to meet with our principal and the classroom teacher for the grade level your child will enter. During this visit, you will receive a tour of our facilities and an information packet that includes our handbook and all forms necessary to enroll your child at Christ Our Redeemer Lutheran School.
- Ram for a Day - It is not mandatory for enrollment, but we welcome scheduling a half or full-day visit for your

child to shadow a COR student to get a taste of what our school is all about.

Step 3: Submit Application

- Families should complete the application form and return it to the school with their enrollment fee, all previous school records (including conduct records and report cards, if any, copy of the child's birth certificate and immunization forms. The enrollment fee is non-refundable unless our professional educators determine before classes begin that we are unable to meet your child's needs.
- To ensure that Christ Our Redeemer Lutheran School can meet the needs of every child that we accept, we have each student complete a screening process. Preschool through 2nd grade students will be interviewed by the classroom teacher to assess readiness, and 3rd through 8th grade students will be tested in English and Math.
- To enter our Preschool (3 and 4 years old), Kindergarten (5 years old), and First Grade (6 years old) children must have their birthdays by the 1st of October of that academic year. Our Preschool program operates from 8:15a to 11:30a. Our Kindergarten program is full day (8:15-3:15).

Step 4: Receive Your Acceptance Letter

- After a review of all submitted forms and the results of our screening process, an acceptance letter will be emailed or mailed to inform you that you have been accepted. If there are no open seats in the grade level you are applying for, if it is determined that COR cannot meet the needs of your child, or if a suitable payment plan cannot be established, a letter will be sent explaining the reason for the decision.

Step 5: Home Visit and Registration Day

- Home Visit – Home visits are scheduled with each new family so that the classroom teacher can get to know each family on a personal level and to ensure that each new family is familiar with classroom routines and procedures. Instead of a home visit, our preschool teacher organizes a group event to help incoming students get acquainted with classroom routines and procedures.
- Registration Day – A registration event will be held the week before classes begin in August.

Enrollments may be limited to maintain an effective student/teacher ratio. Applications for any room exceeding the classroom limit will be taken and reviewed by our School Board on an individual case by case basis.

It is our mission and desire to include students of families who desire a quality Christian education for their child. We also realize there may be situations in which we are not able to meet a child's need due to the scope or limitations of our program. Students requiring special or unique attention will be admitted if the capabilities of Christ Our Redeemer Lutheran Elementary School are consistent with the student's needs.

RE-ENROLLMENT PROCESS FOR RETURNING STUDENTS

Step 1: Complete and Return Re-Enrollment Form

- The deadline for returning the intent form is March 31st. Returning students are given priority in reserving seats for the following school year. However, if the intent form is not returned by the due date, it may be possible that your seat may be given to a new student starting April 1st.

Step 2: Home Visit and Registration Day

- Home Visit – Home visits are scheduled with each family that is new to the classroom so that the classroom teacher can get to know each family on a personal level and to ensure that each new family is familiar with classroom routines and procedures.
- Registration Day – A registration event will be held the week before classes begin in August.

REGISTRATION

An annual registration event is held one week prior to the first day of school. The purposes of this event are listed below.

- Fellowship with other COR families
- Finalize tuition payment plans
- Update emergency contact information

- Sign up for volunteer opportunities
- Orientation regarding means of communication between the home and school

VOLUNTEER OPPORTUNITIES

COR is blessed to have qualified professional teachers, staff, and pastor, but volunteers also play an important role in the education process and operation of the school. We highly encourage all school families to find a way to get involved through volunteer opportunities. Volunteer opportunities are managed by the principal, teachers, and School Board appointed leader of the Family Events and Fundraising Committee. The purpose of the group is to plan fundraising opportunities to enhance the school grounds and its programs, plan social events, and help manage volunteer opportunities. Anyone involved with Christ Our Redeemer Lutheran School can serve on this planning committee. One person will be appointed by the School Board to be the leader of the committee.

- **Hot Lunch** – Each Wednesday a hot lunch is offered to the students. Volunteers are needed to organize, prepare, and serve the lunches. Hot lunches are purchased, so there is no financial cost to volunteers.
- **Classroom Help** – Opportunities to help in the classrooms come up throughout the year. Regular volunteer opportunities include things like correcting papers, giving spelling tests, listening to young children read, and other similar activities. Other volunteers are needed for special occasions as well around holidays because classrooms typically have small parties to celebrate certain holidays. Classroom teachers will request volunteers through email or the School Note.
- **Field Trips** – Volunteers are needed throughout the year to drive and chaperone for field trips.
- **Athletics** – Our athletic teams are coached by a combination of volunteer teachers, parents, and congregation members. We also need help with scorekeeping, refereeing, and bookkeeping for certain sporting events.
- **Fine Arts Day Volunteers** – Volunteer judges are needed to help evaluate art, science, and social studies projects. The Fine Arts Day is held annually at Rocky Mountain Lutheran High School the first weekend in March.
- **COR Church Boards and Committees** – Christ Our Redeemer Lutheran Church has other boards and committees that you may be able to serve on as well. For a complete list of boards and committees, contact the school office, Principal, or Pastor.
- **Special Events** – Throughout the year, our school hosts a variety of events for members of our congregation and school community. These may vary each year. Many volunteers are needed to prepare, host, serve and cleanup in order to make these successful.

At COR we have instituted a Volunteer Screening Policy in order to ensure a safe environment for our staff and students. Therefore, any person interested in being a volunteer in our classrooms or at recess where there is direct contact with students will need to fill out and sign the Volunteer Application Form. They will also be asked to submit to a national and regional criminal background check. An explanation and a disclosure form are available from the principal. This information will be reviewed only by the Principal or Pastor.

FUNDRAISING

Each fundraiser for the benefit of the school must be specifically approved by COR's School Board. This includes any fundraising activities by parent organizations. In considering fundraising requests, the Board is mindful of the principles of godly giving, the number of fundraisers held by a single group in a single year, and the potential for donor fatigue.

As an additional criterion for approval, each proposed fundraiser must have a stated purpose that is approved in advance by the Board. All funds received from the fundraiser shall be dedicated to the fundraiser's pre-approved purpose. Please see the principal for additional information.

NON-DISCRIMINATORY POLICY

Since God has not restricted the ministry of his church to people of any one race, color, national or ethnic origin; and since one of the stated purposes of Christ Our Redeemer Lutheran Church is to share the gospel of Jesus Christ with all

people; our school admits students of any race, color, national, or ethnic origin to all rights, privileges, programs, and activities generally made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration policies, athletics, or other school-administered programs.

GOVERNANCE AND TUITION

Christ Our Redeemer Lutheran Church, as part of its ministry to nurture its members and reach out to the community, operates Christ Our Redeemer Lutheran School. Members of Christ Our Redeemer Congregation support the work of the church with regular proportionate offerings to the ministry of the church. These offerings support all phases of the congregation's ministry, including the school.

Our school operates under the governance of the voters of Christ Our Redeemer; and under the supervision of the School Board which is responsible for the objectives, curriculum, and performance of Christ Our Redeemer Lutheran School. The Finance Committee oversees tuition and tuition assistance.

- The congregation is committed to financially supporting the school by providing over 1/3 of the cost of this education to you at no charge.
- It is the desire of Christ Our Redeemer that no child be denied admission because of a family financial hardship. Parents whose financial situation prohibits them from fully paying tuition payments carry the responsibility of coming forward and making timely application for tuition assistance. The process is confidential. To be as fair as possible with the funds available in our tuition assistance program, COR has enlisted the FACTS Grant and Aid Assistance Program to receive and process all tuition assistance requests. The process is kept confidential, with only the Principal and members of the Finance Committee aware of any applications. Steps for Applying for Tuition Assistance:
    - A link to apply for Tuition Assistance is available from the Principal.
    - A nonrefundable fee and copies of the necessary paperwork must accompany the form.
    - Acceptance or denial of an application for tuition assistance will be communicated to the applicant in a timely manner.
    - The deadline for application for tuition assistance is June 1st.
    - If the deadline is missed, full tuition payments need to be made while the tuition assistance application is being processed (typically 1 month).

To help our school run efficiently and to God's glory the following policies regarding tuition are in effect:

- **Timely Tuition payments are required -** It is expected that all parents will pay the required tuition for their child(ren) in a timely, regular fashion. Payment failure could result in student suspension from school until the account is brought up to date.
- **Tuition payments -** Tuition not paid in full by July 1st needs to be paid through FACTS. Tuition for non-member and sister members is due on the 1st day of each month, beginning August 1st and ending April 1st. Members pay 11 months with the first payment of each school year due August 1st and the last on June 1st.
- **We have adopted the following tuition payment plans:**
    1. Automatic Bank Payment (ACH) from your checking or savings account through FACTS Tuition Management, payments will be deducted on the 5th of each month. Enrollment needs to be completed by July 15th. Upon approval of your child's acceptance at COR you will receive a link to set up an account.
    2. Automatic Credit Card Payment (Discover, AMEX, MasterCard**)** through FACTS Tuition Management. If you elect to use this option, you will be assessed a convenience fee for each payment. The cutoff date for this service is June 26th.

Tuition is considered late after the tenth day of each month. If payment (or a suitable plan for tuition payment) has not been received by this date, a $20 late fee per student will be added to the account each month until the account has been made current.

- **Delinquent tuition requires strong corrective actions.** Failure to pay tuition promptly initiates the following regrettable sequence of consequences:
    1. The family is expected to contact the Finance Committee, explain the delinquency, and propose a payment plan before the tenth day of the month wherein non-payment or partial payment occurs.
    2. If payments are not made or a payment plan is not accepted by the Finance Committee by the 10th day of the month, a $20 late fee per student will be added to the account each month.

3. If payments are not made or a payment plan is not accepted by the Finance Committee by the 1st of the next month, students may be suspended from school.
4. Students are eligible for readmission to school only after payments are current or an acceptable payment plan is implemented
5. Continual delinquency may also result in suspension.
6. All outstanding charges must be paid before re-enrolling for the new school year.
7. There will be a $20 fee for returned checks. At the Finance Committee's discretion, you may be asked to pay by money order only. Also, all fees, interest or charges for NSF transactions related to the FACTS program will be charged back to you.

- **Tuition Refunds** Any family that desires to withdraw their student(s) must notify the school in writing of their intentions as soon as possible. Families that withdraw prior to the first day of school after paying part or the entire year in advance are refunded the amount of tuition paid for the current school year minus the non refundable enrollment fee. After the first day of school, tuition is not refunded for that month if the child attended classes during that month, even if he only attends one day. Any student that attends at least one day of class for that month is charged for that month's tuition. Tuition months for members are August through June, tuition months for non-members are August through April. Refunds are conducted in accordance with this policy regardless of circumstances or reason of withdrawal or removal of student from Christ Our Redeemer Lutheran School.
- **Transfer / Withdrawal** When a student transfers during the course of the school year, tuition charges will be prorated (see Tuition Refund above). When a student transfers with a balance owing, it is understood as a matter of contract, that families, by their attendance at Christ Our Redeemer Lutheran School, waive their right to the forwarding of transcripts to their next school which may have been granted by the Family Education Rights and Privacy Act, the State of Colorado, and any or all other legislative codifications bearing on the transfer of such records upon the request of the school to whom the student is intending to transfer. Christ Our Redeemer Lutheran School will refuse to provide copies of student records unless all outstanding fees have been paid.

As this handbook represents the understanding of both parent and school, attendance at school is therefore to be viewed as assent to the terms and conditions stated in this document.

ACCREDITATION

The Wisconsin Evangelical Lutheran Synod School Accreditation (WELSSA) has established the standards for accrediting our Lutheran schools. These standards and association have been formally recognized and approved by the National Council for Private School Accreditation. NCPSA is a member and participant with the regional accredited associations as part of the CITA Alliance (Commission on International and Trans-Regional Accreditation). Through NCPSA and CITA recognition and agreements, cooperative accreditation and transferability of credits/grade placement are possible for students attending schools accredited by NCPSA accredited agencies.

COR received full WELSSA accreditation in April of 2020. As an accredited school, COR believes students benefit from being in a school that knows itself thoroughly. Consequently, the students benefit when their school undergoes objective evaluation. The student will also benefit from being in a school that constantly strives for improvement. We believe that our school must show stability and continuous improvement in striving to reach these goals. If you wish additional information on our Accreditation status, please contact the principal.

SCHOOL HOURS

Doors Open	8:00a
Preparation	8:00 – 8:15a
Classes Begin	8:15a

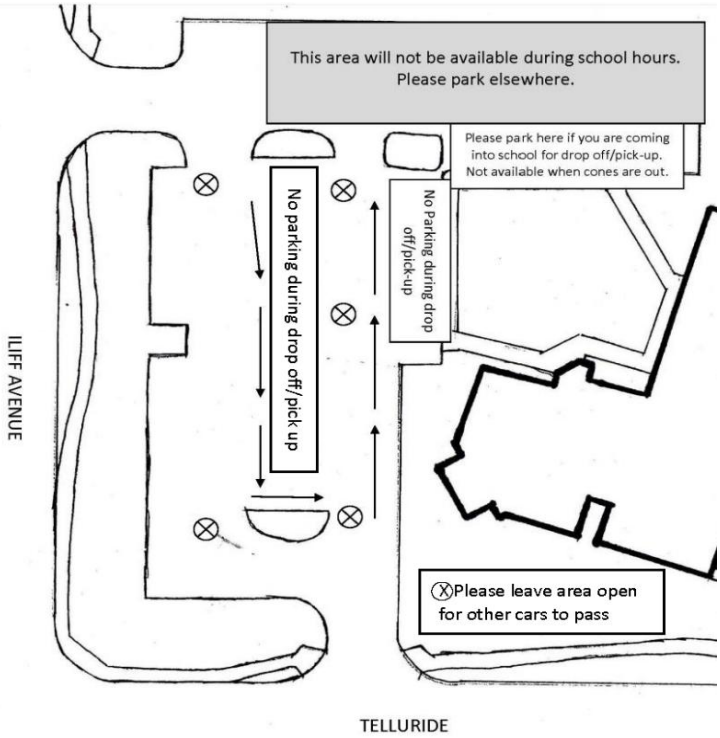
Noon Lunch	12:00 – 12:35p
Dismissal	3:15 p

When children arrive in the morning, they are expected to come directly to the classroom. This will help allow time for recitations, individual help, and proper school preparation.

DROP OFF / PICK UP PROCEDURE

To ensure the safety of the students entering and leaving the building, please keep the following guidelines in mind:

- Do not park in any of the parking spots to the north of the main entrance.
- If you need to park and enter the building, use the parking spots on the east side perpendicular to the sidewalk at the School entrance.
- Drop off or Pick up should be done by pulling in parallel to the sidewalk on the north side of the building facing east so that the students may exit or enter from the passenger side of the vehicle.
- If it is necessary to line up, the vehicle in front should be by the mailbox, facing east. Each successive driver should pull in behind them. If it is necessary, vehicles should form a line that forms an oval through the parking lot.



REFERRAL PROGRAM

The Referral Program is designed to thank any current school family for inviting another student (not a current or former student) to attend school at Christ Our Redeemer Lutheran School. In return, the referring family will receive up to $100 in tuition credit for each student referred to the school. The following guidelines apply to this program:

- The referring family must have at least one student registered for school at COR at the time of the referral.
- The referring family must be current on all enrollment fees and tuition payments at the time of the referral.
- The referring family will receive a credit of $100 for each child that enrolls in grades K-8 and a credit of $50 for each child that enrolls in preschool. There is no limit to the number of children than can be referred to the school.
- The referring family's tuition account will be credited the first of the month following the referred student's 3rd month of continuous enrollment at COR. Referred students enrolling with less than 3 months of school remaining in the current school year will not be eligible as a referred student until they return for the following school year.
- If the credit results in the referring family's account being more than paid in full for the entire school year, then a refund of the excess amount will be paid to the referring family.
- The referring family may not refer an immediate family member. Immediate family members are those who live in the same household.
- The referred student must not be registered at COR at the time of the referral. Once registered, a student may not be referred to the school.
- The referred student must provide the name of the referring family at the time of their first visit to the school.
- Returning students (i.e., students enrolled at COR in a previous year) cannot be referred.
- The referred student's family must not have any other students enrolled at the school.
- The Finance Committee is the sole overseer of this program and will address any issues or discrepancies in the program's policy.

RECESS

It is our goal that all children have an opportunity for recess outside during the school day. Fresh air and unstructured exercise are useful to refresh a student's mind and body. It is important that you send your child with proper outdoor wear each day. Proper cold weather wear includes boots, hats, mittens, and a winter coat.

In the case of extremely cold weather (extreme wind chill factors, temperatures below 10, frostbite warning, etc.) normal recess times and/or procedures may be changed. Possible adjustments for the weather include, but are not limited to, the following: shortened time outside, recess held inside (if possible), or recess in the classroom.

Children are supervised at all times. Children are restricted to playing in the parking lot on the north side of the school, adjacent sidewalks and all the areas around the playground equipment on the south side of the school. If a child is to be excused from recess, a written note should be given to the teacher. Children may forfeit the privilege of recess at the discretion of the teacher due to lack of responsibility toward their schoolwork or other unacceptable behavior. Children will also be asked to remain inside if they did not bring clothing appropriate for the weather. A teacher will also be inside to supervise any students not able to go out for recess.

SCHOOL CLOSURE

In the event of inclement weather or other area emergency our school closes with the Aurora Public Schools. An email will be sent out to confirm this. We do not follow their late or delayed starts. We rely on good judgment on your part to safely transport your children to and from school. The reason for any other closure will be communicated directly to the student's families by telephone or email.

EMERGENCY CONTACT

In the event of an emergency involving your child, parents will be notified first unless otherwise arranged. Parents are also asked to provide names and telephone numbers of two other contacts in the event that either parent cannot be reached. This information will need to be provided to the school at registration. Parents are responsible for updating this information as necessary.

SCHOOL SUPPLIES

A list designating the school supplies needed for each classroom will be emailed during the summer and made available at www.cor.school.

CURRICULUM

Our curriculum will provide, within the limits of our facility and personnel, for the spiritual, mental, physical, and social needs of every child. We do not use a "Christian curriculum", such as the Beka program. Instead we use textbook publishers from the secular fields (i.e. Houghton Mifflin, Silver Burdett & Ginn) and allow God's Word to permeate the teaching of every subject. All of our teachers are trained to be Christian educators in multi-grade classrooms and receive regular opportunities for professional development. Our curriculum is as follows: (Textbooks updated as needed)

Kindergarten: Devotions, Bible History, Mathematics, Language Arts (Reading readiness, Writing, Speaking, Listening), Science, Social Studies, Music, and Physical Education.

Grades 1-2: Devotions, Bible History, Mathematics, Language Arts (Reading, Grammar, Writing, Spelling, Penmanship), Science, Social Studies, Art, Music, and Physical Education.

Grades 3-8: Devotions, Bible History, Mathematics, Language Arts (Reading, Grammar, Writing, Spelling, Penmanship), Science, Social Studies, Art, Music, and Physical Education.

Part of our religious training includes memory work from Scripture, the Lutheran Hymnal, or Luther's Catechism. Parents are asked to assist their child in learning this material.

If you would like a more in-depth look at the curriculum, please contact the Principal.

HOMEWORK

Students at COR should expect to have some homework. The amount of homework will depend on the assignments given by the classroom teacher, the grade level of the student, the student's use of study time provided during the school day, and the child's abilities. An unusual amount of homework could be the result of the children's absence or willfully neglecting their work at school. If homework responsibilities aren't carried out, the teacher will contact the parent to work out the problem.

SEX EDUCATION

The primary responsibility for educating the children in matters of sex and personal hygiene rests with the parents. Christian attitudes toward sex are encouraged as the subject of human sexuality is addressed in such areas as religion, science, and health. If you are looking for additional resources on the subject, please speak to the principal.

TESTING

Grades 3-8 will be using Northwest Evaluation Association's (NWEA) MAP Growth testing to monitor student growth, aid teachers' educational decisions, and keep parents well informed about their child's academic progress. Math and English Language Arts will be tested three times per year. Testing multiple times a year allows instructional adjustments to be made in a timely fashion to ensure each student is growing in key academic areas throughout the year. For more information on NWEA, please visit https://www.nwea.org/ or contact the Principal with any questions you may have.

REPORT CARDS

Report cards are issued quarterly and are an indication of what each child has accomplished to date. The information contained on your child's report card should be carefully used and evaluated. Grades are generally computed by averaging the daily work; such as written assignments, recitation, quizzes, tests, projects and extra credit work.

Any response by the parents to the report cards which will help the teacher better understand and help the child are appreciated.

Report cards are sent home with the pupils at the end of each quarter. The report may be kept by the parents and need not be returned.

As per our tuition policy, we reserve the right to hold report cards and records until all outstanding fees have been paid.

Only letter grades appear on official school report cards. Students with incomplete course work in a subject will receive a grade of I (Incomplete). Students are given one two-week period to complete or make-up any required assignments or tests. If not completed by the end of this time, the I (Incomplete) will automatically be changed to an F or U (Unsatisfactory).

GRADING SCALE

The grading scale for 3rd -8th grade is as follows:

A+	100%
A	95 - 99%
A-	93 - 94%
B+	91 - 92%
B	87 - 90%
B-	85 - 86%
C+	83 - 84%
C	79 - 82%

The grading scale for kindergarten through 2nd grade is as follows:

Prof	Proficient
Dem	Demonstrating
Dev	Developing
Begin	Beginning
Aware	Awareness
NE	Not Evaluated

C-	77 - 78%
D+	75 - 76%
D	72 - 74%
D-	70 - 71%
F	0 - 69%

HONOR ROLL

Special recognition will be given to students in grades 3-8 based on their academic status. Every quarter a grade point average (GPA) will be calculated for these students. This GPA will be based on grades from the following classes as applicable: Bible Study, Memory Work, Mathematics, Language Arts, Spelling, Reading, Science and Social Studies. Students with a GPA between 3.5-4.0 will be awarded High Honor status. Those with GPA's between 3.0-3.49 will receive Honor status.

PROMOTION OF STUDENTS

A child will be promoted to the next grade level if they have clearly demonstrated comprehension and completion of the work at the current grade level.

When the work for a grade level has not been completed satisfactorily, each case of promotion will be considered individually, and all evidence is carefully weighed in an attempt to do what is best for the child. The following items are considered by the principal, classroom teacher, and the parents before such decisions are made by the principal:

- the child's mental, physical, chronological, social, spiritual, and emotional development;
- the School Board recommends such action be taken by the principal to retain the student in the present grade.

Teachers are to inform parents as soon as possible when a student is a candidate for retention. Decisions of this magnitude need to be shared and thought through carefully. Information of a possible grade retention is shared with the parent and principal by the end of the third academic quarter. Final determination will be made by the teacher, parents, and principal (with the School Board recommendation) by the last day of the school ear.

AURORA PUBLIC SCHOOLS REFERRAL FORM

Through the Aurora Public Schools, a student who is struggling with speech and other learning difficulties may qualify for help from a specialist. Those services may be administered at COR. Use of this service may be recommended by a teacher or parent. A referral form is available from the principal to begin this process.

ATTENDANCE -

ABSENCES/SICK DAYS

All children are expected to attend regularly and punctually. Whenever a student must be absent or late their parent/guardian is expected to telephone the school at 303-337-3108. Calls should be made between 8:00a and 8:30a. Earlier calls may be answered by the school answering machine. Please indicate the student's name, teacher, reason, and the expected duration. If you wish to receive home assignments, please indicate that, they may be picked up at the school after 3:15p.

- Absences are EXCUSED for the following reasons: illness, injury, medical or dental appointments, family emergency, court or law enforcement authority, or school-sponsored activities.
- Absences are UNEXCUSED for the following reasons: the parent/guardian was not aware of the absence, did not call to report the absence, or when the reason for the absence does not meet school criteria.
- Students with over 5 UNEXCUSED absences will need to discuss the situation with the Principal and may be referred to the School ministry for further review and/or action.
- Students with excessive EXCUSED absences may be required to provide medical documentation to verify

the legitimacy of the absences.

Your children's health can affect and can be affected by the other students. Please consider this when determining whether or not to send your child to school on the inevitable "sick day".

Children should remain at home if they are ill or having any of the below symptoms. Children should be symptom-free for 24 hours before returning to school.

- frequent or hacking cough
- runny nose
- fever
- vomiting
- diarrhea
- unidentified rash
- an infectious disease

Students who show signs of illness should remain at home. If your child develops a disease, such as head lice, strep throat, chicken pox or conjunctivitis, call the school immediately so we may alert other families of possible exposure. We advise parents to follow the table of regulations set by the Department of Public Health.

Absence from school does not excuse the student from the daily class work. All assigned work will be made up in any case of absenteeism in a timely fashion. When the child returns to school, please send a note explaining the absence. This note will be kept with the child's records.

Absences from school on the day of an extracurricular activity disqualify the student from participating in the activity for that day. Exceptions may be reviewed by the principal.

When at all possible, appointments for your child should be made outside of regular school hours. If there is a need for an emergency appointment, the teacher needs to be notified.

If a child is to be excused from physical education classes or recess, a written note should be given to the teacher.

If a child becomes ill at school and is unable to complete the day, parents are contacted to arrange for transportation home.

If you suspect exposure to COVID-19 or have a confirmed case of COVID-19, please contact the principal to make arrangements until you are symptom free. Days in quarantine will not be counted as absences.

VACATION/MISCELLANEOUS ABSENCES

Throughout the course of the year there are times when our School calendar might not coincide with each family's vacation schedule. If that is the case and you would like to do a family vacation or other miscellaneous absence during our school calendar year, to help us assist in your child's education, please fill out the VACATION/MISCELLANEOUS ABSENCE REQUEST FORM available at the school office and on our school website http://www.corschool.com.

The following conditions and procedures will be beneficial to all:

- Arrangements for the absence must be made at least one week in advance of the student's leave.
- Vacations that are not pre-arranged will be counted as unexcused absences.
- If the vacation is documented through the form, direct any question(s) concerning the assignments, exams, and/or due dates to the teacher.
- All assigned work will be made up in a timely matter

TARDINESS

For the sake of orderliness and out of courtesy to the staff and other students, parents are expected to have their children at school on time. Classes begin at 8:15a. At that time, for the safety of all, school doors will be locked. If a child is late, the following policy will apply:

- If the doors are locked, the parent or driver of the vehicle dropping the student off must go to the office to check in the student before going to the classroom.
- Morning tardiness for medical/dental appointments are understandable, but the parent is expected to

notify the teacher prior to the event.

- When a student accumulates 5 tardies, the teacher will contact the parents to remind parents of the negative effects tardiness has upon their child and others.
- The number of late arrivals may affect your child's enrollment at COR.

MAKE-UP WORK

Absence from school does not excuse the child from their daily work. When at all possible, please try to schedule appointments, vacations, etc., outside of school time. It is understood that all assigned work from any type of absence will be made up in a timely fashion.

COMPUTERS

Computer technology is a gift from God to his people. Like any other gift, it is up to us to use this gift wisely to glorify God and advance his kingdom. Christ Our Redeemer is privileged to provide computer access to staff and students for purposes of study, research, service and other activities, which must be used in the conduct of official school business or in furtherance of the mission and objectives of Christ Our Redeemer Lutheran School.

Student's web browsing and email is filtered and monitored. While it is effective, it is impossible to block all objectionable material all the time. Access to the Internet is provided under teacher or staff supervision. Students will be given direction as to which websites to visit. They are not to browse without instruction/supervision. Their browsing will be monitored at the discretion of the teacher(s). Students who abuse this will be subject to disciplinary action.

Technology will not be used to harm others (see Bullying) or invade their privacy. Students may not interfere with others' computer work. Students are expected to maintain a Christ-like demeanor at all times. Personal information of any kind about themselves or another person may not be transmitted.

A more comprehensive and detailed policy document (*Acceptable Technology Use Policy*) is available to parents from a teacher upon request. Parents are encouraged to read the complete policy document and discuss it with their child(ren).

SAFETY AND LEARNING

Your child's safety is of utmost importance to us. Our doors remain locked during the school day. All visitors during the school day are required to come to the double glass doors and ring or call for admittance. Only faculty and staff are permitted to admit anyone, so thank you for your patience in waiting for access. Fire drills, tornado drills and other safety drills are conducted throughout the school year. Faculty and staff regularly review procedures and children are instructed in proper behavior for an emergency response.

The school has the right to search items brought from home, in desks or in the school hallways. Items that interfere with learning may be confiscated. Parents will be asked to come to school to retrieve such items.

SAFETY PROCEDURES

In the event of a fire, tornado or severe storm warning or other safety concerns, students are taken to a pre-designated safe place. In the event of a safety issue or emergency during the day, parents will be contacted as quickly as possible, by telephone, text or email, and we ask your patience as we make information available. Please wait for us to contact you as incoming calls overloads our phone system and hampers our efforts to reach everyone.

ITEMS FROM HOME

COR is an educational institution. Items brought to school must meet the needs of education. We ask that any items that hinder or interfere with the learning atmosphere be left at home. These items include, but are not limited to electronic games, music players, skateboards, personal items, etc.

SMART TECHNOLOGIES

Students may not bring to school smart watches, glasses, rings or the like. Students are not to bring any devices that record audio, video, or pictures. Students may bring cellphones to school with parent permission. The cell phones must be turned off and kept in the student's backpack. If the phones are found on the student during the day or ring during class time, the teacher will keep the cell phone at their desk until the end of the day. Parents may request that teachers keep the cell phones at their desk for any reason. The school will not be responsible for lost or stolen cell phones.

BIKES AND SCOOTERS

These may be brought to school but are not to be used on the school grounds. The school will not be responsible if those items are damaged, lost or stolen.

GRIEVANCE POLICY

While we pray that problems do not happen, we realize that because of our sinful flesh conflicts do arise. When an issue arises, you should first speak privately with the teacher (individual) involved. Then, if the matter still is not settled, go to the Principal. If the matter still is not settled, you should contact the coordinator of the School Board to arrange a meeting with the Board. We believe that is in keeping with the spirit of Matthew 18:15-17. It is not wise to display feelings of discontent or disagreement in front of your child. Talking to others about the matter before first going to the teacher not only does not help resolve the matter, but it also violates God's Eighth Commandment.

CONDUCT

Students are expected to behave in a Christ-like manner. Christian conduct is pleasing to God, and also shows concern and caring for the person, feelings, and possessions of others. The Scriptures provide the base for acceptable behavior. Acceptable behavior is a good example for others. *"Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity." I Timothy 4:12*

Teachers will implement formal and informal classroom and school rules as necessary to maintain order and safety, and to create an atmosphere that is respectful and dedicated to meaningful learning experiences. Pushing, fighting, kicking, and other disturbing or disruptive behavior are not tolerated. Respect for authority, consideration for others and their personal possessions, personal cleanliness (washing hands thoroughly after using the restrooms), and other "common sense" actions are encouraged.

Unacceptable behavior is corrected through loving discipline as suggested in *Ephesians 6:4 "And now a word to you parents. Don't keep on scolding and nagging your children, making them angry and resentful. Rather, bring them up with the loving discipline the Lord himself approves, with suggestions and godly advice." (Living Bible)*

If the unacceptable behavior is not corrected through the loving discipline used by the classroom teacher, upon discussion with the principal, further disciplinary action may be required. (SEE DISCIPLINE)

BULLYING

Our School Board recognizes the negative impact that bullying has on student health, welfare, and safety and on the learning environment at school. Bullying is prohibited on COR school property, at school-sanctioned activities or events, when students are being transported to and from those events, and off school property when such conduct is associated with a school activity.

Bullying means any written, verbal or pictorial expression, physical act or gesture, or a series of actions by the student that is intended to cause distress upon one or more students and is sufficiently severe that it has the effect of the following:

- Creating an intimidating, hostile, or significantly offensive environment for the learning and performance of school-sanctioned activities of any student

- Unreasonably interfering with or disrupting the education performance or participation in any other school-sanctioned activity of any student

Cyber-bullying (a form of bullying) involves the use of information and communication technologies such as email, cell phone, PDA's, pagers, text messaging, instant messaging, digital cameras, personal computers, school computers, chat rooms, personal websites, defamatory website, defamatory online personal polling website, to support deliberate, repeated and hostile behavior by an individual or group that is intended to harm others.

All teachers, staff and students share the responsibility to ensure that bullying does not occur in any of the described situations. Toward that end:

- All students who believe they have been victims of bullying in any circumstances will immediately report it to a teacher, and/or the Principal.
- All students who witness student bullying in any such circumstances will immediately report it to a teacher, and/or the Principal.
- All teachers who have any incident of bullying reported to them will promptly forward the report to the Principal.
- All teachers and staff who witness student bullying will immediately take appropriate actions to stop the bullying and will promptly report the bullying to the Principal.
- The Principal will ensure that all reports involving student bullying are promptly and thoroughly investigated, and that appropriate action is taken.

PLAGIARISM

Plagiarism is cheating. It is academic stealing and lying. Plagiarism is when an individual uses someone else's words or ideas and fails to give proper credit to the original source. Any instance of plagiarism will result in the student receiving some form of consequence.

DISCIPLINE

In a Lutheran elementary school, the disciplinary procedure is that of the Law and Gospel. Discipline is accomplished by counseling with God's word. *"Preach the Word...correct, rebuke and encourage -- with great patience and careful instruction." 2 Timothy 4:2.*

Actions and methods are carried out evangelically, out of love and for the good of the individual involved. Discipline is not something done to the child, it is done for the child. *"...the Lord disciplines those he loves, and he punishes everyone he accepts as a son." Hebrews 12:6*

Through school orientation and discussions with the teacher, the child and the parent become aware of the school rules for conduct and disciplinary procedures. Discipline and love work hand in hand, one being the function of the other.

If unacceptable behavior is not corrected, any or all of the following disciplinary actions may be required.

- The principal will contact the parents of the student to schedule a meeting to discuss the behavior and reach a mutually agreeable method for correcting the problem.
- If that method does not correct the conduct, the student may be assigned a detention in the principal's room at a date and time agreed upon by the parents and the principal.
- If the unacceptable behavior continues, an at home suspension may be administered. Such suspension will always be in a spirit of trying to correct the student instead of merely punishing him or her. To this end, the parents will be asked to cooperate to assist with correcting the student. The student would be responsible for all assignments given during that suspension.
- If the behavior continues, the matter will be turned over to the School Board. That Board, with input from the principal, will determine if further suspension, expulsion or police contact is warranted.

SUSPENSION

We expect full cooperation from students and parents regarding all rules and regulations. We operate on the premise that the school has the authority to discipline, suspend, or expel a student when school rules are not obeyed. It is the responsibility of the principal to review with the School Board any potential suspensions and expulsions before taking action. The grounds for suspension or expulsion of a student are:

1. Continued willful disobedience or open persistent defiance of proper authority.
2. Willful destruction or defacing of school property.
3. Behavior which is harmful to the welfare, safety, or morals of other pupils.
4. Failure to keep tuition accounts current.
5. Any documented cases of bullying (including cyber-bullying).
6. Possession of illegal drugs or controlled substances on school property or at any school function.
7. Possession of any form of tobacco, marijuana, alcohol, or pornography.
8. Possession of any weapons (firearms, fixed blade knife, pocketknife, slingshot, etc.) or any dangerous materials on school property or at any school function.

The reason(s) and circumstance(s) surrounding any suspension and/or expulsion are documented in a letter to the parents in a timely manner. Prior to re-admission of a student the parents, teacher, principal and board member will have a meeting to discuss the problem.

MEDICATION

By law, school personnel are not allowed to administer medication of any kind, including aspirin or acetaminophen (Tylenol), without confirmed parental permission. Each school year, parents are asked to have the Medication Request / Consent Form filled out for any medications being administered at school. All prescription medications must be in a properly labeled original container from the pharmacy and include all pertinent data needed for administration. Over the counter medications must be in the manufacturer's original container with the student's name affixed to the container. Those medications will be taken to the office where they will be locked in a container. A log will be kept to record usage of those medications.

The medication request form will also have a section to be filled out for an inhaler or EpiPen. If it is determined that the child may carry the inhaler or EpiPen, parents should discuss the best place for those medications to be kept - whether with the student or with the teacher. If the child is not authorized to self-administer, the asthma inhaler or EpiPen will be kept with the student's teacher.

HEALTH

Colorado State Law requires schools to have an updated record of the enrolled student's immunizations on file. Keeping your child's immunizations current not only protects them, but also other students and adults with whom they come in contact. A yearly form is filled out by the parents to acquaint the school personnel with any chronic medical conditions.

Parents/Guardians are responsible for vision and hearing tests.

MEDICAL TRAINING for TEACHERS

The teachers of COR are trained in using CPR, an AED, and Basic First Aid through qualified professionals. These certifications are regularly renewed through further training.

GUARDIANSHIP POLICY

We are required to establish proof of guardianship for those children not residing with the natural parent(s) listed on the birth certificate. Proof of guardianship may include:

Court Order
Power of Attorney
Letter of Guardianship for not more than 9 months

In a divorce or separated family situation it is presumed that both parents have joint legal custody of the child. That is, they will share equally in all important decisions such as medical and educational. If this is not the case, court orders must be sighted and copied for school records. If these orders are changed through the courts, an update must also be sighted. If one parent informs the school that the other parent has been denied custody or visitation, that parent must provide a copy of the court document as proof. The school cannot act only on a parent's verbal advice regarding custody orders.

CHILD ABUSE

Colorado state law requires any teacher to report suspected child abuse of any nature. A teacher failing to so report is subject to criminal prosecution by the state of Colorado. Parents are asked to understand that a teacher honoring this law is not making an accusation, but merely complying with the law.

CHURCH ATTENDANCE

"Blessed rather are those who hear the Word of God and obey it." Luke 11:28

An important part of every child's spiritual life is their participation in Sunday and festival worship. Out of Christian love and concern for spiritual growth, our teachers encourage faithful and regular worship attendance. We ask that parents realize their responsibilities in this regard and give the Holy Spirit every opportunity to strengthen their faith by attending church regularly with their children. We ask that all parents be willing to support the efforts and activities of the school and support the continuing spiritual growth of their children and themselves by setting a good example in church and Bible study attendance.

SINGING

Surely it is a privilege to sing praises to our Lord! Frequently the children will have opportunities to express their faith in song at worship services. Parents will be provided with a singing schedule. Your participation is highly encouraged. Any absence for singing is to be excused by the parent to the teacher in advance.

We ask for the cooperation of the parents in providing for the transportation of their children to church promptly on days when the children are to sing as a group.

MUSIC

We offer two forms of musical expression for our students to help develop their musical talents to God's glory. Practices will be held in school during the normal school hours. Worship services are held on Wednesdays during Lent and Advent and Sundays throughout the year. All students participate.

Singing Choirs	Preschool - Grade 8
Tone Chime Choir	Grades 5 - 8

DRESS CODE

The clothing a person wears and personal grooming reflect attitudes and affect conduct. Our students will want their appearance to show that they are a child of God. The School Board encourages all students' choice of clothing and overall general appearance to reflect the Christian nature of the school. The following guidelines are provided to assist Christian students and their parents in determining what is considered to be God-pleasing. Guidelines for the two categories of student dress are as follows:

1. Special Dress: When representing our school, dress pants and dress shirts for the boys, and dresses or skirt and top for the girls are appropriate dress for church, concerts, and other formal activities. Neatness and modesty are also expected in the choice of clothing.
2. Classroom Dress: Neatness and clothing in good condition are expected of dress in the classroom. Clothing also needs to be appropriate for the classroom. Modesty is also expected in all choices of clothing.

The COR School Board recognizes that the responsibility for the dress and appearance of students generally rests with

the individual student and their parents. Parents and students are encouraged to review and discuss the following examples of items that do not meet the student dress guidelines.

1. Frayed, torn, worn-out or dirty clothing
2. Sleeveless shirts, halter tops, tank tops, or see-through tops
3. Visible tattoos
4. Visible body piercing (exception: ears)
5. Extremes in hair style
6. Hats, caps, headscarves, sunglasses or other head gear while indoors
7. Spandex undergarments worn as outer garments
8. Low-hanging or sagging pants
9. Clothing which has advertising or slogans relating to beer, alcohol, drugs, tobacco products, music groups, gambling, pro-wrestling or questionable innuendos.
10. Any article of clothing or item that may be interpreted as identification with a gang including, but not limited to certain caps, coats, graffiti, jewelry, belt buckles, bandannas, handkerchiefs, gloves, pant leg length, and straps.
11. Cut-off shorts
12. Bare midriffs or backs (shirts must be long enough to be able to be tucked in and stay tucked in to cover midriffs in front and back while standing or sitting)
13. Shirts, sweaters, dresses, etc. that are tight fitting or low-cut in front or back.
14. No flip flops. Sandals are acceptable. Please remember our recesses are active times and toeless shoes may be dangerous to wear.

A "rule of thumb" guide for parents and students to follow in determining an appropriate length for shorts, skirts, or dresses that may be worn to school is – when arms are placed at a person's sides, the bottom of the hem or short/skirts/dresses should at a minimum meet the fingertips of the outstretched hands. Failure to comply with student dress codes may require a student to notify his/her parents, possibly sent home to remedy the situation, and/or receive an unexcused absence for the day. For the sake or order, when there is a difference of opinion concerning dress, the judgment of the principal and faculty will be respected.

ATHLETICS

Our school is part of the Colorado Lutheran Activities League. This organization is made up of WELS elementary schools. To help foster a Christian attitude in the field of athletics, COR has set up a program of interscholastic sports for boys and girls. COR provides the following activities:

Field Day – Ages K-8
Soccer – Grades 3-8
Basketball – Grades 3-8

Christ Our Redeemer also participates in interscholastic events which include:

Social Studies or Science Fair - Grades 5-8
Spelling Bee – Grades 1-8
Art Fair – Grades PreK-8
Forensics Competition – Grades 3-8
Math Competition – Grades 5-8
VEX Robotics – Grades 5-8

All children in the grades listed are invited to participate in the sports activities. Participation may not be allowed if an unacceptable grade average is not maintained.

God's Word clearly mandates that all believers are to do all to the glory of God. Obviously this includes athletics, and academic competitions. Proceeding from this scriptural promise the following are the objectives for the above at COR:

- To provide students with the opportunity to develop God given talents.
- To provide students with the opportunity to develop and practice the principles of Christian

sportsmanship and good athletic manners in the exercising of the Christian faith.
- To encourage children to participate in individual and group physical activities.

CHAPEL

Every Wednesday the students gather for worship in our chapel at 8:15a. Parents are invited to join us at that time. During this worship service an offering is taken to be sent to assist various organizations in their ministry.

FIELD TRIPS

Because a child's education extends beyond the classroom our students go on field trips. Costs of these trips are not part of the school budget and are funded by the parents of the students. All arrangements and details of the trips are planned by the classroom teacher. Volunteers contribute to the success of these outings by providing transportation and additional supervision. A general permission slip for all field trips will be included in the registration materials filled out before school begins.

PHOTO PERMISSION

A general permission slip for photos is included in our registration materials. Please speak to the teachers or principal regarding any concerns.

BOOKS AND BOOK CARE

Each textbook is the property of Christ Our Redeemer. Students are responsible for the books assigned to them and it is highly recommended that all hard-covered books be covered. Children or their parents are required to pay for lost or damaged books. The books for religious instruction may be purchased from school or supplied by each family.

LUNCHES

Students are expected to bring their own lunch to school each day of the week. Please make certain your child is capable of opening and preparing their own lunch. A hot lunch, provided by school parents, is offered for a minimum fee most Wednesdays. Families pay for hot lunch with check, exact change, or through a deduction from their FACTS account. Parent volunteers may be reimbursed for cost of food used if they would like. Helping out can include preparing food to be reheated or served, or helping to serve. The list of parent volunteers for hot lunches will be managed by the School Board appointed leader of the COR Volunteer and Events Committee. The list will be posted on Registration Day and Back-To-School Night. To sign up at other times or for questions regarding the procedure, please contact the Principal. The following explanation of responsibilities may help clarify the type of help needed to provide hot lunches.

- Leader - Finalize the menu, communicate with the school office to find out how many students will be fed, communicate with other volunteers to arrange food preparation, budget, delivery, and communicate with servers
- Preparer - Communicate with leader to determine what food needs to be prepared or purchased. Deliver food to school at the proper time. Present receipts to the principal to be reimbursed for any costs.
- Server - Communicate with leader and be available to warm food, give to students and clean up the kitchen area.

Lunch considerations

- Diet affects each student's physical and cognitive development, their concentration and memory, as well as their behavior.
- Please make certain that the menu you choose, whether you are packing a lunch or providing a hot lunch, is healthy.
- The hot lunch form is sent to you electronically, it needs to be returned by the deadline indicated.
- Your FACTS account is billed for the cost of hot lunches, if you provided food or served that day, your children are not charged for the meal.
- We share the kitchen space with many different groups in our church. You are responsible for any leftovers: hot lunch, treats, etc. Please make arrangements to take them home or share them with someone. Please do not

task the staff with making these arrangements.

- Any extra income taken in from our hot lunch program goes to our School account.

KITCHEN

For the safety of the students, they must have adult supervision to be in the kitchen area. Due to space limitations, lunches may not be placed in the refrigerators.

Lunches will be eaten in the fellowship hall which we use as our cafeteria. Students provide their own lunches, beverages, and utensils. Microwaves are available. Students are asked to bring items that take less than 3 minutes to microwave.

LOST AND FOUND

Unclaimed items are placed in the lost and found. Parents are encouraged to label all their children's possessions. Items remaining in the lost and found at the end of the year will be given to charity. The lost and found box is located in the coatroom in the narthex.

INSURANCE

The school carries accident and liability insurance. The coverage is in effect, however, only on a secondary basis. The parent's primary insurer must first process the claim. We suggest that you seek proper medical coverage on your own for you and your child's protection.

SCHOOL LOGO

Our school logo is pictured here. Our school colors are red, black and white. Our school mascot is a Ram. T-shirts with our school's name and logo are ordered and made available to our students at the beginning of the school year.

TELEPHONE

The telephone is available to students for emergency calls. However, students are discouraged from using the telephone for non-essential calls. In the event of illness, the student or teacher will call the parent. We also ask that parents who need to call their students at school do so during a scheduled recess.

Cell phones are not allowed in school unless they are turned off and in the student's backpack.

TRANSPORTATION

To ensure the safety and welfare of our students while they are in transit to and from school related activities, drivers for such activities are required to possess a valid driver's license, have adequate liability insurance, and have a properly registered and licensed vehicle.

The principal or faculty member in charge will ensure that:

- All vehicles are loaded within design capacity.
- All students use the available seat belts.
- A general permission slip for all field trips, will be included in the registration materials filled out before school begins.
- By signing that field trip permission slip, parents' consent and agree to hold harmless any employee or volunteer fitting these requirements, for any accident, injury, or occurrence arising out of being transported.

PARTY INVITATIONS

If your child is having a party and inviting the entire class, you are welcome to send the invitation to the classroom to be distributed. If your child is inviting only a portion of the class, we ask that you mail the invitations to the child's home.

We know that not every child can be invited every time, but we hope to avoid hurt feelings for those not invited.

ASBESTOS MANAGEMENT PLAN

Our building has been certified by our architects and construction managers to be asbestos free. It was constructed at a time when asbestos-containing materials were not allowed. If you wish to see a copy of our asbestos plan, please contact the Principal.

FAMILY EDUCATIONAL RIGHTS and PRIVACY ACT

FERPA is a federal law that protects the privacy of student education records. The law gives parents certain rights with respect to their children's education records.

- Parents have the right to inspect and review the student's education records maintained by the school.
- Parents have the right to request that a school correct records which they believe to be inaccurate or misleading.
- Generally, schools must have written permission from a parent in order to release any information from a student's educational record. Exceptions are noted in the law.
- Schools may disclose directory information. However, schools must tell parents about directory information and allow parents a reasonable time to request that schools not disclose such information.
- Schools must notify parents annually of their rights under FERPA.

HIGH SCHOOL

If you are interested in continuing your child's religious instruction, Rocky Mountain Lutheran High School (RML) at 10391 Luther Court (on 104th, just east of Chambers), Commerce City, CO, is a high school that we at Christ Our Redeemer highly recommend. For more information about this school, please check out their website at www.rmlhs.org or call 303-346-1947.

CHRIST OUR REDEEMER CHURCH – Beliefs

Christ Our Redeemer was organized in 1965 so that with the Gospel of Jesus Christ, it might strengthen the faith of its members and reach out into the community and the world.

To carry out this purpose we believe and teach:

- That the Bible is the Word of God and the only foundation for Christian faith and life;
- That God revealed in the Bible as the Father, the Son, and the Holy Spirit, is the true and living God;
- That all people have sinned against his holy will, fall short of his glory, and therefore deserve to be condemned eternally;
- That Jesus Christ came into the world to deliver all people from the guilt and power of sin and that he lived and died as the perfect and only substitute;
- That through faith created by the Holy Spirit, the benefits of Christ's works are received personally;
- That on the last day Jesus will return to judge the living and the dead and will take all those who trust in him to eternal life.

We join in that confession with over 1200 congregations of the
Wisconsin Lutheran Synod
and with them carry on a world-wide ministry.
www.wels.net
www.christredeemer.church

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